



Mobile Phone Policy

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Principles of Mobile Phone Use at Art Camp

At Art Camp, we prioritise **safeguarding and child protection**, which is why we enforce a **strict no-phone policy for children** and **controlled phone access for staff**. Personal devices pose specific risks, including:

1. **Use of cameras** – potential breaches of privacy.
2. **Access to the internet** – unmonitored content risks.
3. **Potential distractions** – ensuring full attention is on the children.


For the purpose of this policy, the term “**mobile phone**” includes **smartphones, smartwatches, tablets, and any personal device** with photographic capabilities and/or internet access.

Children’s Use of Mobile Phones


 **Children are not permitted to bring mobile phones** or other personal electronic devices to Art Camp. Any phone brought in by mistake must be handed to a staff member at the start of the day and collected upon departure.

Staff Use of Mobile Phones

 **All staff must store their mobile phones in a secure, locked area upon arrival.**

 **Access to mobile phones is only permitted during the lunch break, in a designated staff area away from children.**

 **After lunch, phones must be locked away again until the end of the day.**

 **Under no circumstances** should personal mobile phones be used in areas where children are present.

Visitors & Contractors

- **Visitors, external facilitators, and contractors** must also adhere to our **no-phone policy** within areas where children are present. All phones will be locked away.
- If phone use is required for professional purposes, it must be done in **designated areas away from children**.

Enforcement

Any breaches of this policy will be **taken seriously** and may result in disciplinary action in line with Art Camp's **safeguarding procedures**.

This policy ensures that **all children are kept safe**, and staff remain **fully present and engaged** throughout the day.